



## **chicago park district**

541 N. Fairbanks, Chicago, IL 60611

Item # 24

May 9, 2012 – Board Meeting

### **AUTHORIZATION TO ENTER INTO A CONTRACT FOR DESIGN SERVICES AT PARK 553 SPECIFICATION NO. P-11007-010**

**To: The Honorable Board of Commissioners of the Chicago Park District**

#### **I. Recommendation**

It is recommended that an order be entered authorizing the General Superintendent or his designee to enter into a contract with Smith Group JJR for park improvements at Park 553. The contractor was selected pursuant to bidding. No work may commence and no payment shall be made to contractors prior to the execution of a written agreement.

Park Location : Park 553  
2800 South Sacramento  
12<sup>th</sup> Ward  
South Lawndale Community Area

#### **II. Award Information**

Contractor: Smith Group JJR  
35 E Wacker Drive, Suite 2200  
Chicago, Illinois 60601

Business: Professional Design and Engineering Firm  
Company Type: LLC  
Incorporation date: 1961  
Majority Interest: 100% wholly-owned by Smith Group Companies, Inc.

Contract Type: Design Services Contract  
Contract Period: Two years  
Contract Amount: Not-to-exceed \$600,000.00

#### **Affirmative Action**

Goals: The Minority and Women-owned Participation for this contract include 25% Minority-owned and 5% Women-owned.



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#### **II. Award Information (Cont.)**

Scope of Services: The scope of services for this project includes:

- Development of 100% construction drawings
- Construction administration and observation
- Attend community meetings
- Submit for all necessary permits
- Programming for the park is to include:
  - Artificial turf soccer fields (at least two) with field lighting
  - Soft surface playground with spray feature
  - Baseball fields
  - Native landscaped areas
  - Skate park,
  - Parking
  - Walking / jogging trail
  - Fencing
  - Drinking fountains
  - Lighting,
  - Basketball
  - Associated utilities
  - Public art component
  - Garden plots for use by the community
  - Comfort station with concession
  - Coordination with the USEPA
  - Other park items as determined by the community and staff



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Authorization: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the General Superintendent to execute the agreement and the Secretary to attest as to the signing of the agreement and keep an original agreement on file.

### **III. Budget and Financial Information**

Budget Classification:	Capital and Grant
Fiscal Year:	2012
Source of Funds:	351.8260.8260.627030.DC001.G7.07.92132

### **IV. Procurement Information**

Specification Number:	P-11007-010
Date Issued:	March 23, 2012
Proposal Received:	April 23, 2012

The Request for Proposal (RFP) was issued to Smith Group JJR in the Pre-Qualified Pool of Landscape Architecture. This award recommendation is being presented for the Board of Commissioners approval because the value of this project exceeds the project cap of \$200,000.00.

### **V. Explanation**

The Chicago Park District (“CPD”) will be undertaking the new development of athletic fields, playground, pathways, passive space, lighting, utilities, and park amenities at Park 553. The goal is to build an engaging, attractive, safe, and accessible park for patrons, children and families of all abilities.

### **VI. General Conditions**

1. *Conflicts:* No agreement authorized herein shall be legally binding on the Chicago Park District if entered into in violation of the provisions of the Public Officer Prohibited Activities Act, 50 ILCS 105/0.01 *et seq.*



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2. *Ethics*: The Chicago Park District's Ethics Code, Chapter III of the Code of the Chicago Park District, shall be incorporated into and made part of all agreements authorized herein.
3. *Contingent Liability*: Any agreement lawfully entered into for a period of more than one year shall be executory only for the amounts for which the Park District may become liable in succeeding fiscal years pursuant to Section 17(i) of the Chicago Park District Act, 70 ILCS 1505/17(i). All agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year budget.
4. *Economic Disclosure Statement ("EDS")*: Contractor has submitted a full and complete EDS prior to execution of the contract.